

## **Instructions for the HHAA End of Year Stallion Report Form**

- ☞ All stallion owners must submit an **End of the Year Stallion Report** documenting all breeding for the respective year.
  - ☞ Stallion owners will still provide mare owners with individual **Breeding Certificates** at time of service.
  - ☞ Copies of the Breeding Certificates will accompany all **Registration Applications**.
  - ☞ A stallion report must be submitted even if there was not any activity for the preceding year. If a stallion is no longer being used for breeding purposes please note as a "Final Stallion Report" for documentation.
  
- ☞ Select the correct method of breeding and **ALL** the breeding dates. If more than one method is used on a mare during a breeding season, please enter each method on a separate line.
  
- ☞ Stallion report forms are due in the Registrar's office by January 31 of the following year of breeding.
- ☞ Use the registered name of the bred mare.
  - ☞ If the mare is not registered please make a note of this and she will be recorded as a "grade" mare.
  - ☞ If applicable, the registration number and name of the breed association should be recorded for each mare.
  - ☞ The owner of the mare at the time of service is regarded as the "Breeder" of the resulting foal. The only exception is a lease agreement signed by the mare owner allowing a second party to be recorded as the "Breeder" of the resulting foal. A copy of all leases must accompany the Registration Application for the resulting foal.
  
- ☞ Please print legibly.